

Data Subject Access Request Form

Customer details

You are only entitled to the personal information we hold about you, therefore if your account is held jointly with others, information about them will only be released if they agree or if you make the request in joint names (all parties should fill in this form below and sign the declaration).

Full name

Account Number

Address

Telephone Number

Information required

Please specify below what personal data is required or what other data action you are requesting

Declaration

The information that I have supplied in this form is correct and true. I understand that Gibtelecom may need to contact me for more information to confirm my/the data subject(s) identity and respond to my request.

Signature

Signature

Date

Date

Gibtelecom office use only

Date application received

Received by

Acknowledgement sent

Identity checked

Ref

30 day date

GDPR - Data Subject Access Request Form - Guidance Notes

1. Customers requesting access to their personal data are required to complete this prescribed form.
2. If the account is held jointly with others, data would only be released if the request is made in joint names by all parties concerned who are all required to sign the declaration on the form.
3. Specify clearly on the form what the nature of the personal data request is. The more specific you are and the more information you provide, the quicker we'll be able to respond.
4. You are only entitled to personal data we hold about you. We cannot provide:
 - the phone numbers of calls or text messages received
 - the content of text messages or personal phone calls
 - numbers, photos, video clips or text messages stored on their phone
5. For 'Reload' customers – if the phone is not registered with Gibtelecom we cannot verify your identity and so cannot disclose any information.
6. Completed forms must be handed in at Gibtelecom's Customer Services Centre, as it will be necessary for the Company to see proof of identity, such as an ID card or passport in order to progress your request.
7. Further advice and information can be obtained from Gibtelecom's Data Protection Officer (DPO) – Francis Brancato on (+350) 20052253 – francis.brancato@gibtele.com